Getting Started with Clinical Skills (Elsevier)

Login

Sign In or View page is the first page which displays when you enter Clinical Skills.

View

View allows you to use Clinical Skills referentially. No login is required. Click on Clinical Skills. After entering in View, your screen will display with access to Skills and Patient Education. Note: Once you are in View, you can still sign in to view personalized and eLearning content at any time by clicking on Login.

Sign In

Sign In allows you full access. IMPORTANT: If you are in a class that uses Clinical Skills Tests, then your instructor will let you know your login name and password to complete the assigned tests and modules. If you do not have a login but would like to access these features, contact Juana Moreno, Library Technician and Clinical Skills administrator at jmoreno@samuelmerritt.edu or 510-869-6511, ext. 4693.
After you enter your **Login** (username) and **Password**, your screen will display the user dashboard page.

Below the Search field are the **Main Menu** bar, **My Activities Overview** and **Home**.

**Home**

The Home section provides immediate access to

- **Recent Announcements** (current and all announcements)
- **Favorites** (saved items)
- **Recently Viewed** (tracks what you viewed for easy reference).
Skills

In Skills there are four ways to access specific skills modules:

1. Specialty
2. Category
3. Title (browse by alphabetical order)
4. Search

Skills module

The skills module displays the following sections:

- **Quick Sheet** - summary of the steps to perform a skill
- **Extended Text** - detailed explanation of the skill
- **Supplies** - list of supplies/tools needed to perform the skill
- **Demos** - animation or video demonstrations of the skill being performed
- **Illustrations** - images, graphics, etc., which further explain the skill
- **Test** - online competency exam (results can be tracked and reported)
- **Checklist** - list used to assess competency in performing the skill

Navigate between sections using the tabs on the top of the right side of the screen.

**Related Information** includes links to access Skills, References, and Related Book Chapter.

Additional features: Add to Favorites, Print, Email, and Submit Content Comments.
Patient Education - Conditions & Treatments

1. Conditions & Treatments are accessed by Specialty, Title (browse by alphabetical order) or Search.

2. For a condition and treatment, for example *Abdominal Aortic Aneurysm*, the entry will outline and explain:
   - Causes
   - Risk Factors
   - Prevention
   - Symptoms
   - Diagnosis
   - Treatment

3. The Language menu provides for language selection in either English or Spanish.

4. Additional features: Add to Favorites, Email and Print.
Abdominal Aortic Aneurysm

Abdominal Aortic Aneurysm
Abdominal Aortic Aneurysm, Easy-to-Read
Abdominal Aortic Aneurysm Endograft Repair

Abdominal Aortic Aneurysm

An aneurysm is a weakened or damaged part of an artery wall that bulges from the normal force of blood pumping through the body. An abdominal aortic aneurysm is an aneurysm that occurs in the lower part of the aorta, the main artery of the body.

The major concern with an abdominal aortic aneurysm is that it can enlarge and burst (rupture) or blood can flow between the layers of the wall of the artery through a tear (aortic dissection). Both of these conditions can cause bleeding inside the body and can be life threatening unless diagnosed and treated promptly.

Causes
The exact cause of an abdominal aortic aneurysm is unknown. Some contributing factors are:

- A hardening of the arteries caused by the buildup of fat and other substances in the lining of a blood vessel (atherosclerosis).
- Inflammation of the walls of an artery (Langerhans).
- Connective tissue diseases, such as Marfan syndrome.
- Abdominal trauma.
- An infection, such as syphilis or syphilis-related, in the wall of the artery (infectious aneurysm) caused by bacteria.

Risk Factors
Risk factors that contribute to an abdominal aortic aneurysm may include:

- Age older than 60 years.
- High blood pressure (hypertension).
- Male gender.
- High blood level of cholesterol.
- Obesity.
- Family history of aneurysm (first degree relatives only).

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Patient Education - Medications

1. Medications are accessed by Search or by Title (browse by alphabetical order).

2. For a medication, for example *Lisinopril tablets*, the entry will outline and explain:
   - What is this medicine?
   - What should I tell my healthcare provider before I take this medicine?
   - How should I use this medicine?
   - What if I miss a dose?
   - What may interact with this medicine?
   - What should I watch for while using this medicine?
   - What side effects may I notice from receiving this medicine?
   - Where should I keep my medicine?

3. The Language menu provides for language selection in either English or Spanish.

4. Additional features: Add to Favorites, Email and Print.
Favorites

You can search, select, and save any Skills module or Patient Education information to Favorites.
eLearning

In eLearning there are three links: **My eLearning Lessons**, **Self Enrollment**, and **Calendar**.

1. **My eLearning Lessons** link takes you to the **Assigned Items** screen which has two sections: **Assigned Items** and **eLearning Self Enroll** (tabs). Click on the **Assigned Items** tab and it displays all assigned items (modules) using the following filters: assignment status, assignment type, and all assignments.

2. The **Self Enrollment** link takes you to the **Assigned Items** screen which has two sections: **eLearning Self Enroll** and **Assigned Items** (tabs). Click on the **eLearning Self Enroll** tab and it provides directions on how to self-enroll and displays the list of eLearning Self-enroll lessons by Source and Module Name.

3. The **Calendar** link takes you to the **Scheduled Learning and Events Calendar** which can be viewed by Day, Week, Month, or Timeline.
Discussion

1. Click on My Discussions and it takes you to Discussions Home where you can view in All Discussions either View Active Discussions or View Unanswered Topics. You can sort the list of discussions by Last Post or Discussion Title and/or in Ascending or Descending order.

2. Click on View Active Discussions and it displays View My Discussions.

Tools > References & Links

1. Tools contains References & Links and Personal Journal/My Notes. Glide your mouse on References & Links and the arrow displays My Reference List and Add & Edit References.

2. Click on My Reference List and it takes you to My References which contains Personal References and Global References.

3. Click on Add & Edit References and it takes you to Add/Edit Reference which displays Personal Reference Editor to add or edit a reference.

4. Note that using the Reference menu at left offers another way to navigate References & Links. Click on Create a New Reference and it takes you to Add/Edit Reference which displays Personal Reference Editor to add or edit a reference. Click on Reference List and it takes you to My References which displays Personal References and Global References.

Tools > Personal Journal / My Notes

1. Clicking on Personal Journal/My Notes takes you to My Notes. My Notes allows you take notes and save them to view later.

2. To create a journal entry from the Reference menu at left click on Create A New Journal Item.
3. To view your journal entries click on **Journal Item List**.

4. Clicking on **View All** allows you to view all your notes and print.

5. Clicking on **View Selected Items** allows you to view the entries selected.

6. To edit an entry, click on its **Description**. Make your edits and save.

7. To delete an entry click on **Delete**.

**My Activities Overview > Click to View**

**Click to View** contains two links: **Transcript** and **Credits Earned**.

**Transcript** allows you to view the **Learner Transcript** and **Credits Earned** allows you to view the **CE Reports** of Skills tests taken and credits earned.

**Transcript > Learner Transcript**

The **Learner Transcript** provides a transcript of modules completed including score received and number of units earned.

You can navigate it using the tabs: Show All, eLearning, Checklist, Acknowledgements, and Discussion. The transcript can be printed or exported to Excel.
Credit Earned > CE Report

The **CE Report** provides information re completed e-learning courses, lessons, and training items.

Use the drop down menus **By Provider** (*All Providers, Elsevier, or Mosby's Skills*) and **By Credit Type** (*All Credit Types, CE and Hours)*.

**IMPORTANT:** Make sure to read the directions shown in **CE Report** re providers and credit types (see below). Enter the Completed Date From and To using the calendar buttons. You can print or export the report.

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My Activities Overview > Quick Links

**Quick Links** contains one link: **Self-Enroll: e-Learning**

**Self-Enroll: e-Learning** is divided into two sections: **eLearning Self Enroll** and **Assigned Items**.

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**eLearning Self Enroll**

Click on the **eLearning Self Enroll** tab. It provides directions on how to self-enroll and displays the list of **eLearning Self-enroll** lessons by Source and Module Name.
Assigned Items

Click on the **Assigned Items** tab and it displays all assigned items (modules) using the **Available Filters** (drop down menus):

- **Assignment Status** *(All Assignments, Current, Overdue, and Completed)*
- **Assignment Type** *(All Assignment Types, eLearning Lessons, Skills, and Discussions)*
- **All Assignments** *(All Assignments, Assignments that are Due/Overdue, Assignments by Module, Assignments by Program, and Discussions)*